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Mr. John Smith  
TLP Head Resident Counsel  
Youth In Need  
1420 North Third Street  
St. Charles, MO 63301

Mr. Smith:

I am inquiring about the posted position I found on the Youth In Need website for the foster care/adoption case manager. Due to my academic history and previous work experience, I know that I would make an ideal candidate for this position.

In May, I will graduate with honors from Lindenwood University with my BA in Psychology. My academic background has taught me the importance of communication, patience, and confidentiality. I understand that the nature of this position might be sensitive, but I know my academic training has prepared me to handle such circumstance.

For the past two years, I have held internships at Missouri Baptist Children's Home and the Boys and Girls Club. Both internships gave me the privilege of working with children and learning about the intricacies of non-prof